



May 2023

Listing Plan

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Inspections: Home, Termite, Roof Sewer	2 Stage Walk-Through	3 Estimates: Paint, Flooring, Lanscaping	4 Review Reports/Disclosures	5 Quotes: General Repairs	6
7	8 Work: General Repairs	9 Work: General Repairs	10 Work: Painting	11 Work: Painting	12 Work: Painting	13
14	15 Work: Flooring	16 Work: Hauling Work: Landscaping	17 Cleaning	18 Staging	19 Photos	20
21	22 On-Market	23	24	25	26	27
28 1 PM - 4 PM Open House	29	30 Offers Due	31			

Sample Listing Plan: 123 Main St., Walnut Creek

- 05/01 Inspection: Sewer @ 9 AM, Pipecam, cost \$XXX. An email will be sent with payment information.
- 05/01 Inspection: Termite @ 9 AM, Brothers Inspections, estimated cost \$XXX, payment information will be provided with the report via email.
- 05/01 Inspection: Home @ 1 PM, Lenhart Home Services, estimated cost \$XXX, payment information will be provided with the report via email.
- 05/01 Inspection: Roof @ no specific time, Homeguard, cost \$XXX. Please call (800) 301-7378 to make payment.
- 05/02 Stage Walkthrough @ arriving between 9-10 AM, Magnolia Home Stagers
- 05/03 Estimate: Carpet & LVP Replacement arriving between 10 AM-12 PM, Pacific Coast Carpet
- 05/03 Estimate: Paint @ 12 PM, Rosendo Acosta
- 05/03 Estimate: Landscape @ 12 PM, Oscar Solis
- 05/04 Review Reports/Disclosures @ 2:30 PM, 201 N. Civic Dr #130, Walnut Creek
- 05/05 Estimate: General Repairs @ 9 AM, Samson Tam
- 05/08-09 Work: General Repairs, Samson Tam
- 05/10-12 Work: Painting, Rosendo Acosta
- 05/15 Work: Flooring replacement, Pacific Coast Carpet
- 05/16 Work: Hauling/Junk clean-up, Cornerstone
- 05/16 Work: Landscaping, Oscar Solis
- 05/17 Work: House Cleaning, Celia Pacheo
- 05/18 Stage arriving between 10 AM - 12 PM
- 05/19 Photo prep walk-through @ 11 AM, Julia Vandenberg
- 05/19 Photos @ 1 PM, Spotlight (Meg)
- 05/22 On Market**
- 05/28 Open House 1 PM - 4 PM